



INK TOURISM ORGANISATION
MEMBERSHIP APPLICATION FORM

Company:		
Trading as:		
Contact person:		
Telephone:		cell
Fax:		Email
website		
Physical address		
Postal address		

BUSSINESS CATERGORY

PLEASE COMPLETE MAKING USE OF CATERGORY LISTING INFORMATION LISTED BELOW

Main Category : e.g. Accommodation	Sub category : Hotel
------------------------------------	----------------------

Description of your business: (not exceeding the block below)

Additional information: (Accommodation establishments only)	No of Rooms
Single Rooms	
Double Rooms	
Executive suites	
Family Rooms	
Twins Rooms	
Budget Rooms	

Conference Venue/function venue:

Maximum Capacity

Code of conduct:

By submitting this form I/we agree to abide by the following:

- a) To provide service excellence standard and standard and quality to all tourists regardless of race, gender, religion or place of origin
- b) To do all practically possible to ensure the safety and security of tourists who utilises our services or patronise our premises
- c) To treat the environment with respect
- d) To be an ambassador at all times for the greater metropolitan area, the province of Kwazulu Natal and the republic of South Africa

NAME:

SIGNATURE.....

DATE

CHECKLIST OF DOCUMENTS TO BE SUBMITTED:

NO	DETAILS	TICK
1	A completed and signed Membership Application form(part1)for each sub-category in which you wish to register as per category list below	
2	A signed code of conduct	
3.	Proof of Business licence(Certificate of Registration from a registrar of companies if for example your business is registered as a CC/PTY LTD.etc In the case of Sole Proprietorship. A declaration form is available at our offices	
4.	Latest confirmation of Payment for liquor Licencing if establishment serves liquor	
5.	Proof of public liability insurance(if applicable for your business)	
6.	3 clear, attractive pictures and registered Trademark/Logo of your business/establishment in a digital format	
7.	If you are registering as an accommodation establishment also provide accommodation certificate	
8.	Proof or certificate if you are a member or whether your establishment has been graded by the Tourism Grading Council of South Africa or AA	
9.	Tax Clearance	
10.	Certified Identity Document	
11.	Company Profile (if applicable for your business)	
12.	Letter from ward councillor	

ADDITIONAL REQUIREMENTS FOR TOUR AND TRANSPORT OPERATORS

9.	Public Liability Insurance	
10	Public Driving License	
11	Passenger Liability	
12	Road Transport Permit	

TOUR GUIDES

13.	Tour guiding certificates and badge	
14.	Identity Documents	
15.	First Aid certificates	
16.		

NB: Tour Operators offering Tour Guiding services all the above should be submitted.

PLEASE INDICATES THE TYPE OF SERVICE THAT YOU SUPPLY:

<u>ITEM</u>	<u>SERVICE/DESCRIPTION</u>	<u>MARK WITH X</u>	<u>SIGNATURE</u>
1.	Catering		
2.	Security services		
3.	Sound system hire		
4.	Art , craft, painting		
5.	Artists		
6.	Computer services		
7.	Entertainment : (specify)		
8.	Event organisers		
9.	Gardening		
10.	Other (specify)		

BENEFITS OF MEMBERSHIP

Cost	Membership fee is R50-annually
Regulation	Complying with the KZNTA amendment act 2002
Brochure distribution	Brochures to be distributed at INK TOURISM office
Advertising	Advertising opportunities in Durban Tourism Offices
website	Members listing on the Durban Tourism/INK TOURISM website/ Direct link from INK TOURISM website to your website
Networking	Networking with other INK TOURISM members at meetings and functions
Information	Receive email update and newsletters
Accreditation	Receive accreditation certificate

FOR MORE INFORMATION CONTACT:

PHUMZILE HADEBE (INK TOURISM ADMINISTRATOR)

Tel: 0315192788

Email: info@inktourism.co.za

Address: M25 INANDA, 1903, GHANDHI SETTLEMENT, INANDA